

REGIONAL STANDARDS COMMITTEE

MINUTES

DATE: June 26, 2003

LOCATION: County Operations Center
Building 2
5555 Overland Avenue
San Diego, CA 92123

ATTENDEES: See attached list.

1. Call to Order:
Tim Stanton called the meeting to order.
2. Approval of the Minutes:
A motion was made to approve the last meeting minutes. Motion seconded and approved.
3. There was a brief discussion initiated by Debbie Day regarding the City of San Diego practice to using SE50 sand for pipe bedding of water mains. Debbie solicited input from other members regarding their practices in this matter. It was brought out that a few other agencies, namely, City of La Mesa and Poway use DG for pipe bedding. Debbie will pursue this matter further with City of San Diego.
4. Tim briefly discussed the Editorial Committee meeting agenda/minutes. He mentioned that a letter was being sent to all member agencies requesting assistance for each subcommittee. Subcommittee Chair duties include:
 - Not an expert, facilitates meetings and organizes a team to update Standards
 - Recruits/ Retains outside qualified help.
 - Maintains schedules and follows up on committee actions.
 - Reports to RSC monthly on progress status
 - Provides information to County coordinator to update website
5. Greenbook Committee Minutes for May 15, 03 were briefly reviewed and Tim remarked that he would contact Bill Rider (909-238-7855) regarding San Diego RSC Chair participation in the Greenbook Committee meetings.
6. Report on creation of Uniform Regional Bidding Documents:
Dino was not present to report progress on this issue.

7. Report by Subcommittee Chair:

Structures:	Rhonda was not present
Drainage/NPDES:	Making efforts to form a subcommittee. Would contact City of San Diego for participation.
Roads/Streets:	Subcommittee in place and meeting dates scheduled.
Wet Utilities:	Making progress. Meeting to be held at Helix Water District Office. W1 & W2 updated. Wet Tap dwgs issue under discussion.
Dry Utilities:	Nothing to report
Traffic /Lighting/Electrical:	Dino not present
Landscaping:	Would like to get cad files of Landscape dwgs.

8. Jag will distribute CAD files of 2003 RSD's to subcommittee Chairs. There was a brief discussion of maintaining uniformity of CAD Standards and line weights. County DPW Design Section Manager Mohamad agreed to discuss the matter with the County CAD coordinator. It is still an open issue.
9. Editorial Committee will discuss and resolve issues pertaining to deleted RSD's. Can we reuse numbers of deleted dwgs.
10. New Business
No other new business.
11. Next RSC meeting was scheduled for July 24, 2003